

~~CONFIDENTIAL~~

MEET 5

MINUTES

OTR STAFF MEETING

Document No. 023

NO CHANGE in Class. ☐

Tuesday ☐ DECLASSIFIED

26 Oct 54

Class. CHANGED TO: TS S (C)

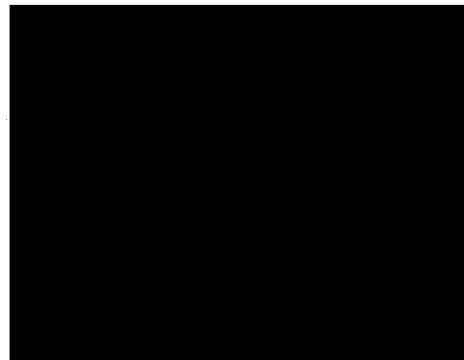
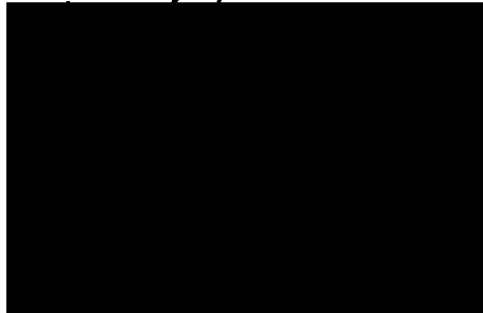
DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1793

Date: 7 Feb 78 By: on

Attendance:

Mr. Baird, D/TR



1. Superior Accomplishment Award

Mr. Baird presented a Superior Accomplishment Award to Mr. [redacted] performance of duty in connection with [redacted]

2. New Regulation on Overtime

After a poll taken among those present of the overtime required by various components of the Office of Training, it was concluded that compensatory time in lieu of pay was not a satisfactory conclusion for OTR. The Administrative Staff are preparing an OTR policy regarding the use of overtime hours until such time as the Agency directive will be issued.

In essence, the Regulation will state that Grades GS-10 and below, by law, must be paid overtime unless the employee elects to take compensatory time. This Regulation is slated to go into effect the first pay period after 1 November.

3. Procedure within OTR for Establishing New Course Titles

The establishment of new courses, the determination of their titles, and the catalog listing will rest upon the approval of DD/TR. Initially, they will be cleared by the chief instructors through the school heads, and upon approval by the DD/TR will proceed to Mr. [redacted] for promulgation.

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4. Coordination of Outline of Script for OTR Film #2

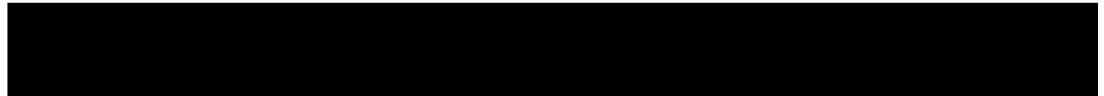
It was agreed that coordination of film scripts would include:

- (a) the Chief Instructor concerned
- (b) the Chief of School concerned
- (c) a representative of the Research and Development Branch, Plans and Research Staff
- (d) the staff or division of DD/P, or other components of the Agency as appropriate.

Responsibility for coordination will rest with Chief, ISS.

5. Items not on the Agenda

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2. Mr. [redacted] advised that the Chief of Security was compiling the testimony of [redacted] interests in United States intelligence training activities. This sterilized summary will be prepared for distribution to OTR by the Security Office.

25X1A

3. Mr. [redacted] was designated by D/TR as chairman of a committee he will appoint to make arrangements for the OTR Christmas party. As in the past, Mr. Baird will review the accomplishments achieved by OTR during the preceding year.